TOWN OF FORT FAIRFIELD
APPLICATION FOR A CERTIFIED COPY OF A DEATH RECORD

$15.00 for first copy, $6.00 for each additional copy of the same record purchased at the same time. Plus an additional $1.00 postage fee.

Make check payable to “Town of Fort Fairfield”

Please fill in the following information for location and record identification.

**PLEASE PRINT**

Full Name of Decedent: ________________________________________________________

Date of Death: _________________________________ Number of Copies Requested: _____

Applicant’s Name: ____________________________________________________________

Applicant’s Address: ______________________________________________________________________________________

Indicate your Relationship to the person on requested record below:

☐ Spouse ☐ Registered Domestic Partner ☐ Attorney of person on record
☐ Parent ☐ Guardian ☐ Genealogist ID # ____________
☐ Descendant ☐ None of the above (short form will be issued)

By signing below, I swear/affirm that the information above is true and correct.

Applicant Signature: ____________________________________________

Today’s Date: __________________

Below line is for Clerk’s use only

Proof of identity of applicant:

☐ Driver’s License ☐ Passport ☐ Government issued picture I.D

☐ Utility bills ☐ Letter from government agency requesting record (DHHS, WIC) ☐ License/rental agreement
☐ Bank statements ☐ Department of Corrections I.D. ☐ Pay stub
☐ Vehicle registration ☐ Social Security Card ☐ W-2
☐ Income tax return ☐ DD 214 ☐ Voter Registration card
☐ Personal Check w/ address ☐ Hospital; birth worksheet ☐ Disability award from SSA
☐ A previously issued vital record ☐ Other _________________

Establishing eligibility to acquire record:

☐ Related applicants must provide proof of lineage.
☐ Domestic Partners must provide proof of registration of domestic partnership
☐ Attorneys must provide a signed, notarized release from family
☐ Genealogists must provide a state-issued card

Do not retain copies of proof provided or note any specific numbers

Issuing Clerk’s Initials: ________________