DO NOT ENTER IF YOU HAVE ANY OF THE FOLLOWING SYMPTOMS:

- Cough
- Shortness of breath
- Fever
- Chills
- Repeated shaking with chills
- Difficulty breathing
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
MAXIMUM OF 4 PEOPLE ALLOWED IN LOBBY AT ANY TIME

YOU MUST PRACTICE SOCIAL DISTANCING OR WEAR A MASK.

• One person per transaction/family unless the transaction requires both of you to be present.

• Please wait outside or in your car (not in the vestibule) until one person has exited the building.

• Having your own pen is also preferred.

• You **DO NOT HAVE** to wear a mask to enter, however it is strongly recommended for your safety.

• Please use hand sanitizer when entering and when leaving the office. (we have a dispenser inside to the right).