I. Roll Call
II. Prayer
III. Pledge to the Flag
IV. Public Comment Period
V. Correspondence and Reports
   A. Licenses and Permits
   B. Financial Report
   C. AWS Report
VI. Old Business
   A. Tax Acquired Property
VII. New Business
   A. NMDC
   B. Fort Fairfield Housing Authority appointment/vacancy
   C. Recreation Department acceptance of donation(s)
VIII. Minutes of the March 18, 2020 Regular Council Meeting
IX. Warrants: #23: $115,717.28 #24:
X. Other
   A. Spring Clean-up COVID-19 Memo
I. Executive Session
   1 M.R.S.A. §405 Personnel Matters
XI. Adjournment

Posted: April 13, 2020
Municipal Building
CFCU
Katahdin Trust Co.
MEMORANDUM

April 15, 2020

To: Town Manager and Town Council
From: Billie Jo Sharpe, Town Clerk
Subject: Licenses and Permits

There are no license and permit applications at this time.
April 01, 2020

To: Andrea Powers, Town Manager
From: Ella Leighton, Treasurer
Subject: March 2020 Financial Information

As of March 31, 2020, total excise tax collected to date is $433,982.04; State revenue sharing is $291527.17 (67.21% of budget); in March we collected $166,932.72 in Real Estate & Personal Property bringing our total collected to $2,696,642.84.

Loan balances as of 03/31/2020:
  Jones Fuel - $2,030.63
  Langley #5275 - $19,016.63
  Langley #5277 - $6,899.37
  Pelletier - $513.91
MEMORANDUM

April 15, 2020

To: Town Council
From: Andrea L. Powers, MPA, Town Manager
Subject: Aroostook Waste Solutions (AWS) Report

Mr. Rogeski will not be here to present an AWS report. Due to the COVID-19 directives from the Governor's Office, the March AWS Board Meeting was postponed.
MEMORANDUM

TO: Town Manager/Town Council
FROM: Ella Leighton
DATE: March 26, 2020
SUBJECT: Tax Acquired Property for 2017 Taxes

The original owners have paid the taxes due for the following properties that became Tax acquired on March 09, 2020:

(A) TROMBLEYS & FULLER
    327 Houlton Road – Total Taxes Due $973.78

(B) TROMBLEYS & FULLER
    135 Riverside Avenue – Total Taxes Due $611.05

Quit Claim Deeds have been prepared to return the properties back to the original owners and are ready for your signatures.

Since these taxes were paid before April 01, 2020, both properties will be back on the tax roll for 2020 assessment.
MEMORANDUM

TO: NMDC Member Communities/Counties
FROM: Robert P. Clark, Executive Director
DATE: March 20, 2020
RE: Appointments to the NMDC Membership

Enclosed herewith is a community representative appointment form for communities and counties who have appropriated dues for NMDC for the 2020-2021 fiscal year.

NMDC will be holding their annual election meeting in June, 2020 for the election of Executive Board members whose terms are expiring in 2020. The Executive Board is elected from the NMDC Membership, therefore your appointments to the NMDC Membership are critical to the structure of the Executive Board and the Commission as a whole. It is important for you, and for us, that your appointed representative be able to attend the NMDC Membership meetings and Executive Board meetings if elected to the Executive Board in June. Active participation by Board members is essential to ensure that your municipality/county is effectively represented in all NMDC activities and programs.

Your appointment(s) last year were: Mitch Butler
Andrea Powers

We look forward to your community’s representation on the NMDC Membership to help us further economic development and planning for Northern Maine.

A response on the enclosed form would be appreciated by June 12, 2020

Thank you for your support of NMDC’s mission. If you have any questions or need any additional information, please feel free to contact us at any time.

RPC/jd
MEMORANDUM

February 19, 2020

To: Town Council
From: Kevin Senal, Parks and Recreation Director
Subject: Aroostook Trusses Donation

Background: Title 30-A M.R.S.A. §5654 states that a conditional gift for any specified public purpose offered to a municipality may be accepted or rejected by its legislative body.

Discussion: The Parks and Recreation Department inquired to County Ag about a donation of a water tank for use by our rec department in maintenance of our ice rink. County Ag agreed to donate a 65-gallon water tank, fittings, and tubing. The value of this donation is $230.71.

Recommendation: That Town Council accepts the donation of a water tank, tubing, and fittings from County Ag, valued at $230.71.
MEMORANDUM

April 2, 2020

To: Town Council
From: Kevin Senal, Parks and Recreation Director
Subject: Katahdin Trust Co.

Background: Title 30-A M.R.S.A. §5654 states that a conditional gift for any specified public purpose offered to a municipality may be accepted or rejected by its legislative body.

Discussion: The Recreation Department reached out to Katahdin Trust Co., inquiring about a sponsorship donation towards new scoreboards in the Community Center. They have agreed to a sponsorship donation of $2,789.00. These funds are to be used to purchase one new LED scoreboard, and a wireless remote control.

Recommendation: That Town Council accepts the sponsorship from Katahdin Trust Co., valued at $2,789.00.
MEMORANDUM

April 2, 2020

To: Town Council  
From: Kevin Senal, Parks and Recreation Director  
Subject: County Federal Credit Union Sponsorship

Background: Title 30-A M.R.S.A. §5654 states that a conditional gift for any specified public purpose offered to a municipality may be accepted or rejected by its legislative body.

Discussion: The Recreation Department reached out to County Federal Credit Union, inquiring about a sponsorship donation towards new scoreboards in the Community Center. They have agreed to a sponsorship donation of $2,789.00. These funds are to be used to purchase one new LED scoreboard, and a wireless remote control.

Recommendation: That Town Council accepts the sponsorship from County Federal Credit Union, valued at $2,789.00.
April 01, 2020

To: Andrea Powers, Town Manager
From: Ella Leighton, Treasurer
Subject: March 2020 Financial Information

Warrant #23 in the amount of $115,717.28 was completed on 3/31/2020. Checking account balance as of 03/31/2020 is $1,059,342.02; Machias Savings balance $5,000.00; combined balance of CDARS and ICS accounts is $883,361.28. TAN balance owed is $300,000.
MEMORANDUM

April 13, 2020

To: Town Council
From: Andrea L. Powers, MPA, Town Manager
Subject: Spring Clean-Up

The Spring Clean-up for the Town of Fort Fairfield, Curbside Collection, has been postponed due to the COVID-19 directives from the Governor’s Office. As soon as we are able to, we will be providing this service to our citizens.