

Fort Fairfield Town Council Monthly Meeting
Council Chambers
Wednesday, July 24, 2019
6:00 P.M.

I. Roll Call

II. Prayer

III. Pledge to the Flag

III. Public Comment Period

V. Correspondence and Reports

A. Licenses and Permits – Ms. Sharpe

B. Financial Report

C. AWS– Mr. Rogeski

VI. Old Business

A. Public Works Bid Results

VII. New Business

A. Town's Fireworks Ordinance

B. Fire Department Donation

C. Police Department Cruiser Bids

VIII. Minutes of the June 19, 2019 Regular Council Meeting and July 15, 2019 Special Council Meeting.

IX. Warrants: #26: \$729,400.42 #1: \$161,771.76

X. Other

XI. Manager's Report

XII. Adjournment



MEMORANDUM

July 11, 2019

To: Andrea Powers, Town Manager
From: Ella Leighton, Treasurer
Subject: Financial Information

The Towns' Real Estate and Personal Property total tax collections as of June 30, 2019 were \$3,282,183.67.

Excise tax collections as of June 30, 2019 are \$647,318.23 which is 15.59% over budgeted amount.

State revenue sharing as of June 30, 2019 is \$257,597.03 which is 4.29% over budget.

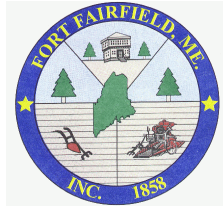
Our expenses for EOY 2019 were 98.38% of budget.

Our revenue for EOY 2019 was 99.84% of budget.

2018-2019 TAN at Katahdin has been paid in full.

Interest income on CDARS and ICS accounts from March 27 thru June 27, 2019 was \$7621.95.

Our cash flow is in fantastic condition. As of June 30, 2019 our checking account balance was \$6,005.58; CDARS (reinvested) \$1,081,800.08 and ICS \$163,324.01.

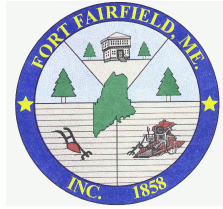


MEMORANDUM

June 21, 2019

To: Andrea Powers, Town Manager
From: Ella Leighton, Treasurer
Subject: June Revenue Sharing

We received June Revenue Sharing on 6/21/2019 in the amount of \$33,875.60. Our year to date total is \$257,597.03 which is 4.29% (\$10,585.03) above our budgeted total.



MEMORANDUM

June 26, 2019

To: Andrea Powers, Town Manager
From: Ella Leighton, Treasurer
Subject: Return on Investments

We have received anticipated balances from Katahdin for CDARS and ICS investments. CDARS accounts have an anticipated interest income of \$7,187.08 and ICS accounts \$434.87 for a combined total of \$7,621.95 in interest income since March 2019.

Our total interest expense on the \$600,000 Tan is \$4,202.00 for the same period. This gives us a net interest income of \$3,419.95 since March 2019.

Without using the TAN, we would have been unable to make investments into CDARS and ICS and would not have realized a net income of \$3,419.95.



Memorandum

July 24, 2019

To: Town Manager and Town Council
From: Billie Jo Sharpe, Town Clerk
Subject: Licenses and Permits

As of July 24, 2019 we have not received any license renewals.



Memorandum

July 24, 2019

To: Town Council
From: Andrea L. Powers, MPA, Town Manager
Subject: Aroostook Waste Solutions (AWS) Report

Mr. Stev Rogeski, Fort Fairfield Member of the AWS Board of Directors, will provide a report to the Town Council.



Memorandum

June 27, 2019

To: Town Council and Town Manager
From: Darren Hanson, Director of Public Works
Subject: Bid results

With prior Council approval, three pieces of Public Works equipment were advertised for bid, five bids were received in all by the Town Clerk by the closing date of June 26th 2019 at 4:30 p.m. Bids were opened on June 27th at noon by Tony Levesque and Witnessed by Billie Jo Sharpe and Darren Hanson. The Ford trucks each had one bid, number Eighty three's bid was for \$225 and number Four's bid was for \$325. The John Deere tractor had three bids with the high bid being \$1,575.



Memorandum

July 17, 2019

To: Town Council
From: Andrea L. Powers, MPA, Town Manager
Subject: Fireworks Ordinance Revisit

We were contacted by Mr. Joe Goodman, a resident of Fort Fairfield through Facebook letting us know he was unhappy with our Fireworks Ordinance. Our Town Clerk, Ms. Billie Jo Sharpe responded to Mr. Goodman's comments and directed him to contact the Town Manager.

I spoke with Mr. Goodman on the phone and suggested being added to the agenda for the next Council Meeting. He is here this evening to share his thoughts and ask questions of the Council.



Memorandum

July 12, 2019

To: Town Council
From: Vince Baldwin, Fire Chief
Subject: Monetary Donations to the Fort Fairfield Fire Department

Background: Title 30-A M.R.S.A. §5655 states that a gift without conditions, of any type of property, offered to a municipality may be accepted or rejected by its legislative body.

Discussion: The department has received two donations. One from Maine Public Broadcasting for a donation of \$50.00 in memory of the passing of Gary Demerchant. And \$500.00 from the Loring Timing Association for fire/rescue coverage at the Landspeed Races.

Recommendation: That Town Council accept both donations for the amount of \$550.00 to the Town's Fire Department, and direct the funds be placed into into expense account (E-01-06-25-10).



FORT FAIRFIELD

- A PASSION FOR COMMUNITY -

18 Community Center Drive
Fort Fairfield, Me. 04752
Phone (207) 472-3808 Fax (207) 472-3807

Shawn D. Newell
Director of Public Safety

July 9, 2019

To: Andrea Powers, Town Manager; Town Council
From: Shawn D. Newell, Director of Public Safety
Subject: Police vehicle

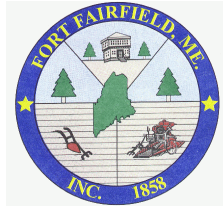
Background: Fort Fairfield Police Department is requesting the purchase of a new police vehicle. Currently, the 2014 Ford Explorer has 105,000 miles and has reached the end of its usefulness as a police vehicle. The 2014 Ford Explorer will be removed from service sold by sealed bid. Proceeds of the sale will be placed in Police Department Reserve Account G-1-3050-00.

Discussion: I would like to purchase a Chevy Tahoe due to Ford not making any new police vehicles until the start of 2020. After doing some research, Ford has increased the cost of their new police vehicle by \$7,000.00; slightly higher than the Chevy Tahoe. The Tahoe also offers better gas mileage, larger accommodations for equipment, and higher resale value at the end of the vehicle's usefulness as a police vehicle.

I have received three quotes for the price of a new 2020 Chevy Tahoe: Carroll's Autosales, Presque Isle, \$36,987.00, Valley Motors, Fort Kent, \$37,199.00, and Quirk, Augusta, \$37,181.90.

The cost of the uplift of equipment to the vehicle is \$6,672.32 by Third Eye Global.

Recommendation: Council approves the purchase of a new 2020, Chevy Tahoe from Carroll's Auto sales in Presque Isle for \$36,987.00 and \$6,672.32 for vehicle uplift by Third Eye Global, totaling \$43,659.32 from Reserve Account G-1-3050-00.



MEMORANDUM

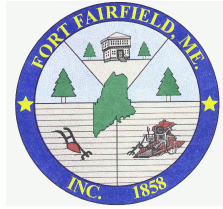
July 18, 2019

To: Andrea Powers, Town Manager

From: Ella Leighton, Treasurer

Subject: Cash Flow

Warrant #26 in the amount of \$729,400.42 was completed on 06/28/2019. We have a checking balance of \$6,005.58; Machias Savings balance of \$5,000.00; CDARS balance of \$1,081,800.08 and ICS balance of \$163,324.01. TAN has been paid in full.



MEMORANDUM

July 18, 2019

To: Andrea Powers, Town Manager

From: Ella Leighton, Treasurer

Subject: Cash Flow

Warrant #01 in the amount of \$161,771.76 was completed on 07/12/2019. We have a checking balance of \$20,813.32; Machias Savings balance of \$5,000.00; CDARS balance of \$1,081,800.08 and ICS balance of \$163,324.01.