



September 17, 2014

Fort Fairfield Town Council Meeting Minutes

appears to be out of plumb and square more, additional roof panels are missing and wooden trim pieces are missing. BRSA opinion regarding the condition of the building had changed and we continue to concur with the Town's findings that the building should not be occupied. ”

M i k e J a l b e r t , F i r e C h i e f f o r t h e T o w n o f F o r

Adam Swanson, of Swanson Law PA in Presque Isle, legal representative for Top Shelf Redemption LLC. We have new evidence to suggest that this building on this property is in fact not owned by D o u g h t y ' s T o p S h e l f R e d e m p t i o n . T h e e Purchase Agreement between the company and Mr. James Ireland, that suggest they purchased a leasehold interest only in the property located at 71 High Street. There are no recordings at the registry of deeds suggesting that they own this. With a leasehold inte

## V. Correspondence and Reports

## A. Licenses/Permits- None

B. Financial Report –Mike –With August under our belt we see some of our one time yearly expenses come into play. The audit expense as well as the yearly tax review expense make up most of our Professional Expenses. Also where our Office Equipment expense took a hit due to the upgrades we have made. If you recall we will need to replenish the account from last year's surplus. All of the other expenses are in line with what typically has happened in the past. We have received a direct wire transfer into our checkbook for \$148,259. This is the money we anticipated as the developer of the senior housing project, The Meadows. The audit is complete and hopefully by our meeting it will be up on the website. Schedule 1 shows a fiscal year budget surplus of \$157,754 due in a large part to the frugal nature of our department heads and a net surplus of income due to a slight increase in excise tax. The plan for the surplus is to utilize it to offset decreases in revenue sharing from the state, to help balance the FY 14/15 budget, to replenish reserve accounts, to pay for the computer upgrade and to mitigate the mil rate increase.

C. Tri-Community Landfill Report –Next meeting scheduled for September 19, 2014.

D. Department Report: Fire - Mike is working with area Fire Chiefs to start up a County wide Fire Fighter 1 & 2 class with the first class being in November. Fire prevention week is October 5<sup>th</sup> -11<sup>th</sup>, we will be having an open house on October 7<sup>th</sup>. We will be giving the kids hot dogs and handouts, showing them the fire trucks. September 20<sup>th</sup> two fire fighters will be going to Houlton to take a tank rollover training class, they will be coming back and training the others in the department.

E. Police Officer Hiring –Update –Bill –hired William Shroder, a sergeant from Lakeland Florida police department. He is going through some conditional hoops to be certified here in Maine. He is 47 years old, and has 27 years of experience. He has been working on the Phase 1 training @ hour training on the State of Maine laws. He is excited about coming here, is interest in working with the schools, he will be a good fit and he should be starting mid-October.

F. Puddledock Facility - Update - We have a lease signed with Mama Bears Daycare, which is something that is needed here in Town, this should open in mid-October. We have gone out to 2 12 Tf1 0

- H. Marketing & Economic Development Director Position –Update –Began the process of looking over 15 resume’s that w-5 applications. i v e d  
The committee put together for this process is comprised of John Herold, Jason Barnes, Brent Churchill, Kim Jones, Carolyn Dorsey and Mike Bosse.

VI. Old Business –

- A. Approve Order #14-02 –A Finding and Order on a Dangerous Building –It is with much regret that we find ourselves in the position to force the issue but it is necessary, for the safety of the public, the building needs to be vacated and demolished.

Tony read the order for the public

Motion: Jason Barnes moved to approve Order #14-02 A Finding and Order on a Dangerous Building

Second: John Herold Vote –All affirmative

- B. Consider Introduction of Ordinance 14-03 Wind Energy Facility Moratorium  
Ordinance #14-03 was introduced by John Herold, a public hearing will be Scheduled for October 8<sup>th</sup>, and then brought to the Council.

Tony read the Ordinance

For the ordinance to be enacted there is a process that should be followed. Today we will be introduction of the ordinance, tentative Public Hearing on October 8<sup>th</sup> and October 15<sup>th</sup> at regular council meeting the council has four choices, adopt as written, adopt ordinance as amended, reject ordinance or table pending further review. This will not be the time for testimony, the time for that will be at the Public Hearing.

- C. Approve Order FY 13/14 Audited Financial Statement

Motion: Jason Barnes moved to approve FY 13/14 Audited Financial

Second: John Herold Vote –All affirmative

VII. New Business –

- A. Consider Amendment to Annual Budget –Utilization of Surplus Funds, surplus of \$157,754 would like to use \$67,000 to balance 14/15 FY budget, \$2,736 to office equipment account for computer upgrades, \$7,500 to police departments reserve account, \$5,518 to the fire departments reserve account , \$ 7 5 , 0 0 mitigate the mil e v e n u rate.

Motion: John Herold moved to approve the amendment to the Annual Budget as presented.

Second: Susan Levesseur Vote –All affirmative

- B. Approve Delegate to MMA at the Town Council Meeting  
individual to represent the Town as a voting delegate and an alternate to the MMA Annual Meeting. This year Bill will be attending for sure and Mike Bosse. It is recommended that William Campbell is appointed as the delegate and Mike Bosse as alternate.

Motion: Susan Levasseur moved to approve William Campbell as delegate and Mike Bosse as alternate.

Second: Jason Barnes

Vote –All affirmative

- C. Approve Town Order #14-04 to Set the Mill Rate –The Council approved the budget in June for a July 1<sup>st</sup> implementation but the mil rate does not get set until the taxes are committed which is on October 1<sup>st</sup>. It is recommended to establish a mil rate of 23.75 for FY 14/15

Motion: John Herold moved to approve increasing the mil rate to 23.75 for FY 14/15

Second: Jason Barnes

Vote –All affirmative

- D. Approve Bid Awarding of Tax Anticipation Note –to aid the community with cash flow during the last quarter and the first quarter of the new year, we put out to bid the interest rate on a \$600,000 line of credit. Invitation to bid were sent to Katahdin Trust Company and

VIII. Minutes: Council Meeting August 20, 2014

Motion: Susan Levasseur moved to approve Minutes of August 20, 2014 as written.

Second: Jason Barnes

Vote –All affirmative

IX. Warrants: #4 - \$75,692.86 and #5 - \$332,046.01

Motion: John Herold moved to accept warrant #4 & #5 as presented.

Second: Susan Levasseur

Vote –All affirmative

X. Other –None

XI. Executive Session –7:13 PM

Motion: John Herold moved to go into Executive Session to discuss

1 MRSA 405(6) (A) Personnel

1 MRSA 405 (6) (C) –Economic Development

Second: Susan Levasseur

Vote –All affirmative

Came out of executive session at 8:09 PM No action taken

XII. Adjournment

Respectfully submitted,

Council Secretary  
Rebecca J. Hersey