

Fort Fairfield Town Council Monthly Meeting  
Council Chambers  
Wednesday, April 15, 2020  
6:00 P.M.

I. Roll Call

Staff: Andrea Powers, Billie Jo Sharpe  
Council: All Councilors are present

II. Prayer

III. Pledge to the Flag

IV. Public Comment Period

Ms. Powers read a written comment from Kendall Stratton, President of the Fort Frontier ATV Club thanking the Fort Fairfield Fire Department, Fort Fairfield Town Staff and the Town of Fort Fairfield as a whole for the generous donation of a 200 Yamaha ATV to the Fort Frontier ATC Club.

V. Correspondence and Reports

Ms. Powers – Governor Mills has extended her declaration of Civil Emergency another 30-days to May 15<sup>th</sup>. The Stay Healthy at Home Order that was issued on March 31<sup>st</sup> and set to expire on April 30<sup>th</sup> has not been extended yet. If this should change, we will update our website and social media pages for our citizens.

A. Licenses and Permits

There are no license and permit applications at this time.

B. Financial Report

As of March 31, 2020, total excise tax collected to date is \$433,982.04; State revenue sharing is \$291,527.17 (67.21% of budget); in March we collected \$166,932.72 in Real Estate & Personal Property bringing our total collected to \$2,696,642.84.

Loan balances as of 03/31/2020:

Jones Fuel - \$2,030.63  
Langley #5275 - \$19,016.63  
Langley #5277 - \$6,899.37  
Pelletier - \$513.91

Mr. Smith – Where should we be with State revenue sharing?  
Ms. Powers – Responded we should be at 75% of budget.

C. AWS Report

Mr. Rogeski will not be here to present an AWS report. Due to the COVID-19 directives from the Governor's Office, the March AWS Board Meeting was postponed.

VI. Old Business

A. Tax Acquired Property

The original owners have paid the taxes due for the following properties that became Tax acquired on March 09, 2020:

TROMBLEYS & FULLER

327 Houlton Road – Total Taxes Due \$973.78

TROMBLEYS & FULLER

135 Riverside Avenue – Total Taxes Due \$611.05

Since these taxes were paid before April 01, 2020, both properties will be back on the tax roll for 2020 assessment.

VII. New Business

A. NMDC

Ms. Powers and Mr. Butler agreed to serve another term.

B. Fort Fairfield Housing Authority appointment/vacancy

The Housing Authority of Fort Fairfield Board of Commissioners would like to put forward Andrew Coiley for your consideration for the position of Commissioner of Housing Authority of Fort Fairfield.

Andrew will be filling in Rob Langner's term as he is stepping down from the Board of Commissioners. This term will begin May 1, 2020 and will end June 30, 2023.

Mr. Butler made a motion to approve the appointment of Andrew Coiley to fill the vacancy left by Rob Langer for a term to begin May 1, 2020 and end June 30, 2023.

Mr. Smith seconded.

Vote: All Affirmative.

C. Recreation Department acceptance of donation(s)

Background: Title 30-A M.R.S.A. §5654 states that a conditional gift for any specified public purpose offered to a municipality may be accepted or rejected by its legislative body.

The Parks and Recreation Department inquired to County Ag about a donation of a water tank for use by our rec department in maintenance of our ice rink. County Ag agreed to donate a 65-gallon water tank, fittings, and tubing. The value of this donation is \$230.71.

Recommendation: That Town Council accepts the donation of a water tank, tubing, and fittings from County Ag, valued at \$230.71.

Motion: Mr. Kilcollins  
Second: Mr. Butler

Vote: All Affirmative.

The Recreation Department reached out to Katahdin Trust Co., inquiring about a sponsorship donation towards new scoreboards in the Community Center. They have agreed to a sponsorship donation of \$2,789.00. These funds are to be used to purchase one new LED scoreboard, and a wireless remote control.

Recommendation: That Town Council accepts the sponsorship from Katahdin Trust Co., valued at \$2,789.00.

Motion: Mr. Butler  
Second: Mr. Smith

Vote All Affirmative.

The Recreation Department reached out to County Federal Credit Union, inquiring about a sponsorship donation towards new scoreboards in the Community Center. They have agreed to a sponsorship donation of \$2,789.00. These funds are to be used to purchase one new LED scoreboard, and a wireless remote control.

Recommendation: That Town Council accepts the sponsorship from County Federal Credit Union, valued at \$2,789.00.

Motion: Mr. Smith  
Second: Mr. Kilcollins

Vote: All Affirmative.

VIII. Minutes of the March 18, 2020 Regular Council Meeting

Motion: Mr. Butler made a motion to approve the Minutes of the March 18, 2020 Regular Town Council Meeting with a correction noted.

Second: Mr. Kilcollins

Vote: All Affirmative.

IX. Warrants: #23: \$115,717.28 #24: \$370,031.59

Warrant #23 in the amount of \$115,717.28 was completed on 3/31/2020.

Warrant #24 in the amount of \$370,031.59 was completed on 4/13/2020. Checking account balance as of 4/13/2020 is \$718,472.54; Machias Savings balance \$5,000.00; combined balance of CDARS and ICS accounts is \$883,361.28. TAN balance owed is \$300,000.

Mr. Butler made a motion approve Warrants #23 and #24 as written.

Second: Mr. Smith

Vote: All Affirmative.

X. Other

A. Spring Clean-up COVID-19 Memo

The Spring Clean-up for the Town of Fort Fairfield, Curbside Collection, has been postponed due to the COVID-19 directives from the Governor's Office. As soon as we are able to, we will be providing this service to our citizens.

I. Executive Session

1 M.R.S.A. §405 Personnel Matters

Motion: Mr. Butler

Second: Mr. Smith

Council entered in to Executive Session at 6:13 pm

Mr. Butler made a motion for Council to come out of Executive Session.

Mr. Kilcollins seconded.

Vote: All Affirmative.

Council came out of Executive Session at 6:51 pm.

Mr. Butler made a motion to table Executive Session topic.

Mr. Kilcollins seconded.

Vote: All Affirmative.

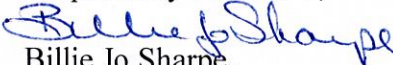
XI. Adjournment

Motion: Mr. Butler made a motion to adjourn.

Second: Mr. Kilcollins seconded.

Council adjourned at 6:52 pm

Respectfully submitted,

  
Billie Jo Sharpe,  
Council Secretary