

Fort Fairfield Town Council Monthly Meeting
Council Chambers
Thursday, June 17, 2021
6:00 P.M.

I. Roll Call

Councilors: All Councilors are present

Staff: Ms. Powers, Billie Jo Sharpe, Tony Levesque, Jennifer Gaenzle, Darren Hanson, Steve Turner, Ella Leighton, Kevin Senal.

Citizens: 16+/- including media.

II. Prayer

III. Pledge to the Flag

IV. Public Comment Period

Mr. Butler congratulated the Fort Fairfield Class of 2021 on their Graduation.

V. Correspondence and Reports

A. Licenses and Permits – Ms. Sharpe

As of June 17, 2021, we have received one Application for an off-premises Catering Permit from Northern Maine Brewing Company, LLC for the Maine Potato Blossom Festival and one off-premises Catering Permit from The Par and Grill Restaurant, LLC for a private wedding at Farm Park.

B. Financial Report

We received May Revenue Sharing in the amount of \$51,853.27 on 05/20/2021.

Total revenue sharing received to date is \$440,559.48. This puts us at 93.19% of budget versus 91.67%. We are now \$7,166.64 above our budgeted amount.

As previously discussed last year at Council Meeting, there is a unique opportunity this year again with Aroostook Waste Solutions. They have a reserve account that they can offer a 1% (percent) interest rate Promissory Note to the Member Municipalities.

They are able to offer us a \$1,000,000.00 loan that will be paid back by February 28, 2022. This again saves us an estimated \$11,840.00 in interest payments.

Recommendation: That Council allows the Town Manager to sign the Promissory Note as discussed with AWS.

Mr. Kilcollins made a motion to allow the Town Manager to sign the Promissory Note as discussed with AWS.

Mr. Babin seconded.

Discussion:

Mrs. Libby – Are we able to extend the terms of the note?

Ms. Powers – Yes, it's negotiable.

Mrs. Libby – made a motion to further review to see if we can extend the term of the note.

Mr. Butler – We have a motion and a second with Mrs. Libby's amendment.

Vote: All Affirmative.

Checking account balance as of 5/31/2021 is \$1,346,348.19 which includes the promissory note with AWS; Machias Savings balance \$5,000.00.

Total excise tax collected in May was \$60,606.85; State revenue sharing \$51,583.27; Real Estate & Personal Property taxes collected \$44,860.93.

As of May 31, 2021, our revenue is at 84.96%. tax collections are at \$3,281,363.89 compared to \$2,767,945.97 for the same period last year which shows an increase in tax collections of \$513,417.92 compared to last year.

Tax collections are much better than they were a year ago. Last year we had 350 unpaid tax bills for a total of \$503,783.62; for the same period this year, we have 319 unpaid tax bills for a total of \$427,427.13. This means that we have 31 less tax bills totaling \$76,356.49 to collect.

Expenses as of May 31, 2021 are at 87.26% versus our budget @91.67%.

Loan balances as of 05/31/2021:

Langley #5275 - \$18,616.63

Langley #5277 - \$6,699.37

On June 2, 2021 the Town Clerk, Billie Jo Sharpe, at 12:00 pm noon, opened all the bids received for the Fort Fairfield Public Works Department Equipment Sale in - as is, where is, condition.

Equipment for Sale was the following:

1991 Ford Econoline van 7,288 miles transmission issues, minimum bid \$500.00

2001 Chevy 2500 4X4, engine oil leaks minimum bid \$800.00

1996 GMC 1 Ton 4X4 97,068 miles frame issues minimum bid \$500.00

1999 Dodge 1 Ton minimum bid \$300.00

1992 Hyster snow blower, engine issues, bad gear box on blower minimum bid \$300.00

We received two bids on the 1991 Econoline van, one from Norm Soucy for \$551.00 and from Timothy Browning, however the minimum bid requirement was not met from Mr. Browning.

We received two bids on the 2001 Chevy 2500, one from Norm Soucy for \$852.00 and Jack Shannon for \$825.00.

We received three bids for the 1996 GMC 1-ton, Norm Soucy for \$602.00, Timothy Browning for \$601.00, and Fred St. Peter for \$525.00.

We received two bids for the 1999 Dodge 1-ton, from Norm Soucy for \$502.00 and Timothy Browning for \$401.00.

We received one bid for the 1992 Hyster Snowblower, from Darren Hanson for \$350.00.

Recommendation: That Council accepts the highest bid received for each piece of equipment.

Mr. Kilcollins made a motion that Council accepts the highest bid received for each piece of equipment.

Mr. Smith seconded.

Vote: All Affirmative.

C. AWS Report

Mr. Rogeski was not present tonight.

VI. Old Business

A. Approve FY 21/22 Budget

Background: Public hearings were held on April 21st, 2021 and May 5th, 2021. There were no public comments at the April Public Hearing and one citizen spoke at the May Public Hearing. There have been several discussions throughout the FY21-22 budget process. Council's directive to the Town Manager was to reduce budget costs. The Town Manager worked with her Department Heads to present a final budget proposal to Council that reflects those directives in the most fiscally responsible way that still provides safe and effective services to the citizens of Fort Fairfield.

Discussion: The budget presented at the April 28th, 2021 public hearing had a projected deficit of \$1,000,054. The budget presented at the May 5th public hearing had a projected deficit of \$734,673. The budget presented at the June 3rd, 2021 public hearing had a deficit of \$472,126. The projected deficit for FY 21/22 is \$434,926.00 We do not have the final MSAD #20 budget as the Maine State Legislature has not had their final vote on the 55% for the Maine State School Districts.

As I have stated at several meetings, Council cannot remove the Reserve Account Funding requests by Maine State Statute. Council is responsible for funding Capitol Improvement Planning (CIP) each fiscal year. They are required components of municipal comprehensive plans under the State's Growth Management Law, 30-A §§ 4312 et seq., especially § 4326 (3-A) (B). You cannot remove the minimum amount requested for the Reserve Accounts.

Myself and my staff have taken every suggestion from Council very seriously throughout this entire budget process and have presented you with the best most cost effective and fiscally responsible budget we can without losing services.

Allowing this budget not to pass does not change the costs to effectively and safely provide the services for our citizens. Allowing this budget not to pass because there is discourse from those that do not want to pay their fair and just share of the tax burden does not change the cost to effectively and safely provide the services for our citizens. Allowing this budget not to pass does not change the cost of what that will mean for our citizens when the services are not able to effectively and safely provide for our citizens.

It is a very difficult job to be a Councilor, you are expected to make budgetary decisions for all of your citizens and those that are part of your community. That is why Council has a Town Manager to present the budget information to you based on careful and thought-out research and decision making with the Department Heads and the Town Manager. Council has the responsibility to provide for all of its citizens and we do not take that lightly in the Town Office. Should Council not pass tonight's proposed budget, and does not set forth another proposed budget, by Charter, we must continue at the current budget. That also does not change the cost to provide the services effectively and safely.

I believe Council wants what is best for the citizens of Fort Fairfield and I would encourage you to pass the proposed budget for fiscal year 21-22 at the 1.6% increase.

Recommendation: Council approves the proposed budget for the fiscal year 21-22.

Mr. Kilcollins made a motion to table the 21/22 Budget for further review.

Mrs. Libby seconded.

Mr. Butler – table for how long?"

Mrs. Libby – responded “until we are ready.”

Discussion:

Mr. Kilcollins – would like to take a moment and explain a somewhat purpose of the delay in passing the budget. We've gathered so much information from our citizens here in the community. And I want to thank everybody for the input. Your input is one we take and work with. That's why we're here. I don't like turning budgets down, but under the circumstances and financial status, not only in our municipality but also our community has been affected greatly, especially in the last two years. I have concerned citizens in my business every day with financial burdens that normally wouldn't be a problem and unlike following years of budgets that I've said in the past in the comments, “oh, it was easy to run through the one everybody's doing a great job, our town manager is doing a great job, we're all trying to do a great job.” But under the circumstances of the financial wire that we all are facing, and the amount of exposure that we're getting from our taxpayers on the street. I feel that it's got us where we are. And I think there's still room to work with this budget. And for them reasons. That's the decision I feel was the best for our community tonight.

Mr. Babin – And it's probably one of the hardest budgets to look at, because of everything that's been happening. But at the same time, we are where we are. And we have services that we must take care of. And I am not in favor of tabling it tonight, I'm in favor going forward because we have made cuts, and we won't be able to please everybody. We've had some strong comments made by citizens that have been attending these meetings. Personally, we're doing our best. We know our position as Town Councilors and the responsibility and our responsibility. But I would encourage the citizens to not get too hyped up. And by just a few people. I think it's just a few people and I understand your concerns, your primary residence, IP text. And do I like the amount of pain? Absolutely not. But it is what it is. And I not choose to do that I could pay my taxes. So, we have all kinds of responsibilities. We have a lot of work, but that here account manager and then another an excellent job. There are ones that we have to say no to two departments. And they know that because we're in Tripoli. So, I would ask you for your patience, and just allow us to continue to do our job and to do what we've been elected for to serve the citizens of Fort Fairfield.

Mrs. Libby - I think my opinion as far as I'm extending is because we are still waiting on some answers for funding from the state which would be within the next few days. Only for the education side, right but it will still change the numbers a little bit? So, since that's within a few days, I'd like to have a little bit more accurate picture. I'm not saying that for months on end. I think that if we can wait just a little bit longer and see a little bit clearer picture, I will feel more comfortable with that. Again, a lot of work has been put in by us, by the department heads, by the town manager, and by the citizens, it's been great to have extra input from everybody, it's much appreciated, but with a \$434,000 deficit, I feel like an extra 30 days is something that I'm willing to pay for.

Mr. Butler – But, with the \$400,000 deficit, that's only \$168,000 more than we had last year. We have services that we have to supply, and when we started this whole thing with the ambulance service, we understood that there was going to be an extra cost, additional costs, and that goes without saying we got to protect citizens of Fort Fairfield. We had one lady say that she had to take her husband, to the doctor, if she had waited for the ambulance, her husband would have died. This is a service that we all as a Council approved. To wait and put off to hear what the school is going to do. We do this every year. And we never know what we're going to do until after the budget is passed anyway. It's never been passed before the school budget and to hold it up just to see if we might get a little bit more money; I think is irresponsible. The budget is only 1.6% more than what it was last year, not to keep tabling it because we want to wait for someone. We have to look for next year. We have to look for the safety of these people.

Mrs. Libby – Well, we are still getting the services currently. And we do still have funds in the current budget to operate at this point in time.

Mrs. Powers – responded “Until June 30th.”

Mrs. Libby – responded “It's not June 30th yet,” and I am not comfortable making a decision on something that I think that there still numbers changing, and I know that will continue to change. And I know that that's the way the budget works, because there's always a changing. I understand that. But I just I don't think it's fiscally responsible to be rushed into a decision when you still have funds that are available to use. We're not at that deadline yet.

Mr. Smith – I am opposed to tabling it. There are some things that we're still waiting for. By tabling it, you're going to end up by default going with the 20/21 Budget. Which, that's what I like to see anyway. We stick with that. I think we can get by and give the employees the 1% that we voted on

several months ago and make that work. You got additional revenues coming in and sharing 5% it's only one year you got some COVID money coming in \$337,000 you can use that. That's my proposal. Do not table this. We've gone over these numbers time and time and time again. I've looked over things. We listened to the taxpayers. We've talked to people that are familiar with different departments, and I want to go back to the level of 2021 in all departments with the exception of the police department. We've been continuing with their proposed budget \$456,000 since we only have one employee at this time. I think we could get by with that.

Mr. Butler – We have a motion to table and a second, any discussion?

Mrs. Libby – Yes, every time we've tabled it, we've come back lower. So, it's not just table it and wait, it's table it and work on it.

Vote: Mrs. Libby – Aye
Mr. Kilcollins – Aye
Mr. Smith – Nay
Mr. Babin – No
Mr. Butler – No

Motion fails 3-2.

Ms. Powers - If the Council fails to adopt a budget for the ensuing year by the first day of such ensuing year, the amounts appropriated for the current year shall be deemed to be appropriated for the ensuing year on a month-to-month basis until such time as the Council adopts a budget for the ensuing year.

Mr. Smith made a motion to approve the 2021-22 budget as set for 2021, that each Department stays with 20/21 Budget numbers with the exception of the Police Department and bring them down to their proposed budget of \$456,000.00.

There was no second.

Ms. Powers stated that there has to be some sort of motion on the Budget.

Mr. Smith commented that his recommended motion for the 21-22 is last year's budget numbers, so the totals for each department will stay the same with the exception of the Police Department as their proposed budget is lower. The library would be a slight increase, Administration would stay the same. The Police Department would be \$456,000, the library would be a slight increase of approximately \$2,700.

Ms. Powers commented that she has the actual numbers if they would like her to read them.

Mrs. Libby stated that she would like to hear what Ms. Powers has to say.

Ms. Powers went line by line the difference from 20-21 to 21-22 and gave percentages of increases for each.

If you take the revenues out of that what is leftover is our excess or deficit of \$434,926, which again, is only 1.6%, more than last year at \$168,278. for fiscal year 2122. I will remind council at the last

public budget hearing, as well as the last council meeting, the department heads were very clear on this is the minimum cost effective, safest budget to provide these services for our citizens. If we were to go back to the 2021 budget, it is not incurring the costs that we have no control over that have gone up around us extensively. Costs for fuel, costs for heat, costs for electricity, these things are all things that are out of our control costs for insurances, medicines, all of that stuff, these are things that we have to provide for our citizens for cost effective, safe services. At 1.6%, that's very minimal. \$168,278 spread out over all of our taxpayers is not very much. And I will remind Council, that I do not like to give a projected tax rate. I don't because I find it is unprofessional for me to do so without having all of the information from the state. I have a projected mill rate. But it is not factual. If I were to give that to you tonight, you could not hold me to that moment. But it I will tell you, it's not as scary as you're being told. If everything stays the same, it's not as scary as you're being taught. We have a lot more information that's coming in from the State, we have been awarded sudden and severe, so we do not know what's going to happen. I really think that if you look through and you see where some of the departments have pulled great amounts of money from their departments, they did that knowing that the fire department needs their help. They have all pitched in, and have made it effective for us to move forward.

I really don't know how much more I can explain or educate about what it takes to provide and run these services. Our staff are hired because they are experts in what they do. They spend a great deal of time working to bring cost effective things to our citizens. I will give you an example. We have a citizen who has I don't know what that's called edging along the pavement, on their lawn. And because of the winter that we had that was the ground was so soft, the pavement is just a mess everywhere across the state across the country, not just here in Fort Fairfield it is everywhere. And that's because we had a super mild winter, the ground does not freeze and the plowing it ruins the pavement when that happens. And she asked if we could please fix her edging for her. Well, we don't have in the budget this year, nor have we presented for next year to provide to have somebody come in and do that edging. But our Public Works department has put together a piece of equipment that effectively will be able to do that for that citizen and create a much better, nicer looking area for them. And we've probably saved the citizens \$100,000 by doing that. This is what our staff does on a daily basis. They take the time to really work with our citizens and provide the services for them that they need and want. We are not asking for an excessive budget. There is not one want in this budget. We have removed those wanted projects. I will tell you that those wants are going to become needs if we don't address them at some point in time. But this is the bare minimum budget 1.6% that's all we're asking for \$168,278 spread out amongst all the taxpayers in a fair and just tax basis.

Mr. Kilcollins - I you went to the 17/18 budget year, follow up to 18/19 and I don't want to mislead everybody, I'm not picking on any department, I'm just explaining what we get asked. And when we had a rec department that took care of all a summer events, took care of all the grounds took care of the swimming pool and his budget was 100,000 a year. And they had more kids participating then and we can't help that because that's just the way times are. you're going to get kids 3456 years, last five, six years more. And now you look at the revenue department budget for close to 180,000. justifying the same events that.....

Ms. Powers - I would respectfully disagree with you, sir, we have so many more things that we'll work through the rec department, and we have reached so many more citizens than we ever have. And that cost money to run those events. We have so much more going on through the rec department. And we have really one full time staff person who is doing all of that effectively and safely. Please remember, if you're going back and looking through 2018-19 versus where we were at 2021. The reason you're seeing such an increase is because we have a brand-new department. And I

think that gets forgotten sometimes, not only do we have a brand-new department, but we have been successfully able to integrate that department into our services that we provide for our citizens really at a minimal cost. Your Reval has nothing to do with your taxes. The Reval that was done has to do with the value of your home. That is what that is. The tax amount, the municipal tax dollar that we are asking for is to provide the services to the citizen. So Reval and tax do not have any correlation other than your Reval determined, based on the mill rate that is set by taxes. And that's how that is determined. The comparison of millions if you want to start with 2018, the County was 6.2%. The School was 57.5%, and the Town was 8.96% of your tax bill. Okay, so the municipal tax dollars that were asked for were only 8.96% of your actual tax bill. In 2019/2020. It actually was only 7.43% of your tax bill. And last year, it was only 6.37% of your tax bill. This is the information that goes and comes straight from the state and it's broken down on everyone's tax bill when they receive that. So keeping in mind, I understand nobody wants to pay taxes, but we have to pay that for the services, services are not free. We have to provide services for our citizens. And the services that the citizens have asked for are in this budget. Every nickel, every penny, every dollar is accounted for. And there is not one want in any of this. We have heard so much misguided information. So many things that have said, we have brand new this and we have..... no we do not. We only have two pieces of brand-new equipment. That's it, the ambulances, everything else is bought either on a trade through a grant, something that is years old, we have not bought anything that is brand new at all, we do make it look like it is because we take a lot of pride in the work that we do here in Fort Fairfield. And we want our citizens to know that. So we take very good care of the equipment that we receive, we paint it, we make it look nice, we put new tires on it, we take care of the equipment as it comes into us. And we prepare and move forward each year doing that effectively, cost effectively and safely. We are not asking for a huge increase. I think a lot of people are still thinking about that \$1,000,054. That was back in January, we have moved way beyond that. We are into June. And we have held three public budget hearings and a council meeting every month since then. And we have discussed the budget ad nauseum for several weeks. This isn't new information. This is information that has been collectively presented, carefully worked out and discussed amongst myself, the department heads and the council. We have identified to council that this is where we stand. If we go below this, we will need to start cutting services and what that looks like for your citizens that need those services out there. That's something to remember. Council is responsible for that. And I will fight strongly to make sure that we are providing those citizens the safe, effective service that we always have. But without the funding. We can't do that.

Mr. Kilcollins – Commented that he would make a motion to table the budget for week or two.

Mt. Butler responded that they already had a vote not to table it.

Mr. Kilcollins stated that he will second Scott's motion.

Mrs. Libby – commented “Again, those figures need to be calculated. We don't even know off the top of our heads if that will even sustain the departments.

Ms. Powers - It also doesn't have the 1% that was voted on.

Mr. Smith - There are some cost increases, and there's going to be some decreases, because the purchases were made last year that might not be made this year. We still have 13% of our budget left. And here we are about mid-June. So there's funds left over that hasn't been used.

Mrs. Libby made a motion that we do not accept the Budget as written.

Mr. Kilcollins seconded.

Discussion:

Mr. Smith asked Mrs. Libby if she had a plan.

Mrs. Libby responded, yes, to continue working on it.

Vote:

Mr. Smith – No

Mr. Babin – No

Mr. Kilcollins – Yes

Mrs. Libby – Aye

Mr. Butler – No

Motion fails.

Ms. Powers - So for Councils, information, just so you're aware, if you were to go back to Councilman Smith vote, because of the revenue that does not change, we can't go back to 2021's revenue that changes every year, we're given that number, and that's it. So, if you were to take last year's budget, and then this year's revenue amount, because you would have to use the same number, you can't just arbitrarily use revenue numbers. That deficit without the increases that we have no control over and without the 1% already puts you at a deficit of \$326,586. You may be looking at a moot point. I don't know, this is the first time this has been suggested to me. So I would have to go back and find out what that actual additional amount on top of the \$326,586 deficit would be. But that's where it would stand. If it were at the vote that you had done, minimum of \$326,586. That's not even the final number. I will reiterate again for counsel that by doing so, I know of one department that if we go back to the 2021 budget, we have already seen that that is not enough and it will effectively change that service completely.

Mr. Kilcollins - I still would feel better if we, if we table this for further review, and take some new numbers that we have. And we can throw a special council meeting anytime, and even next week, and put the budget through. But I just feel because of the misconception of everybody here. And I don't want to see us make a decision that because where we are right now, I feel we should at least table it for now.

Mrs. Libby - And I don't think not making a decision has me stuck with fear. I think that not making your decision is based off of trying to do the best for everybody in the departments, because we respect their work that they're doing, and respect the services that they give the citizens and the wants of services. And we want the best of those services. And we also want to be fair to the taxpayers. So yes, we've had a lot of discussion on this. And yes, we've put a lot of time and effort on the numbers. But if we're not where we need to be, and we need to keep picking away.

Mr. Babin made a motion that we meet back on the 24th

Mr. Kilcollins seconded.

Vote:

Mr. Smith – Aye
Mr. Babin – Aye
Mrs. Libby – Aye
Mr. Kilcollins – Aye
Mr. Butler – Aye

Motion passes.

B. Fort Fairfield Frontier ATV Club

Mr. Ken Stratton of the Fort Fairfield Frontier ATV Club is asking for Council to approve the use of an access route on the North Caribou Road from the bridge through Riverside Park near the Fort Fairfield Dog Park. Mr. Stratton met with Councilman Smith and Councilman Babin as well as myself and Director Hanson.

It was discussed that the park is not a safe route for the ATV riders as well as the citizens that are utilizing the park.

Recommendation: Council votes no to the access route on the North Caribou from the bridge through the Riverside Park near the Fort Fairfield Dog Park.

Mr. Babin made a motion that Council vote no to the access route on the North Caribou from the bridge through the Riverside Park near the Fort Fairfield Dog Park.
Mr. Kilcollins seconded.

Discussion: There was discussion about this being an alternate route for ATV's and they would cross at "Flannery Flats."

Mr. Butler suggested that the alternative route on the North Caribou Road, crossing at "Flannery Flats" be put on the next Regular Town Council Meeting Agenda.

Vote: All Affirmative.

VII. New Business

A. Approve FY21/22 Permits and Licenses – Mr. Levesque

Mr. Kilcollins made a motion to approve FY21/22 Permits and Licenses

Mr. Smith seconded.

Vote: All Affirmative.

B. Approve FY21/22 Appointments of Town Officials and Board Members

The following Town Officials require annual reappointment:

Darren Hanson as Road Commissioner

Chief Timothy R. Browning as Health Officer.

Richard A. Levesque as Plumbing Inspector

Richard A. Levesque as Code Enforcement Officer

Trudy O'Neal as Sub-Registrar

The Town Clerk sent letters to all Board members to inform them of their terms expiring June 30, 2021 on April 28th.

As of June 17, 2021 we have had one person notify us that they do not wish to remain on the Library Board of Trustees once their term is up. We received an application from Brianne Bubar who is interested in serving on the Library Board of Trustees that would replace Tricia Langner when her term expires on June 30, 2021

Staff will continue to advertise for individuals to fill vacancies moving forward.

The recommendation is that Town Council appoints the Town Officials as presented, appoints Ms. Bubar on the Library Board of Trustees, and reappoints all other Board and Committee members whose terms are expiring on June 30, 2021.

Mr. Kilcollins made a motion to appoints the Town Officials as presented, appoints Ms. Bubar on the Library Board of Trustees, and reappoints all other Board and Committee members whose terms are expiring on June 30, 2021.

Mr. Babin seconded.

Vote: All Affirmative.

C. Authorize Audit Services from Felch & Company, LLC

Mr. Smith made a motion to authorize audit services from Felch and Company, LLC

Mr. Kilcollins seconded.

Vote: All Affirmative.

D. Prepayment of Taxes through a Tax Club – Ms. Leighton

Background: Prepayment of taxes is authorized by 36 M.R.S.A. §506.

Discussion: For several years the Town has offered a Tax Club so that taxpayers can pay their taxes in 12 monthly payments. Payments are made from July to June and are due on or before the 10th of each month.

The Town commits taxes on October 1, so payment of any taxes prior to that date is a prepayment. Based on information I received from Maine Municipal Association's legal services, the Town

Council needs to approve prepayment authority each year, and that prepayment is only for the next annual tax commitment, not for multiple future tax commitments.

Recommendation: Council authorizes the Tax Collector to establish a Tax Club for the 2021 – 2022 tax commitment.

Mr. Kilcollins made a motion that Council authorizes the Tax Collector to establish a Tax Club for the 2021 – 2022 tax commitment.

Mr. Smith seconded.

Vote: All Affirmative.

E. Minutes of the May 19, 2021 Regular Council Meeting and June 7, 2021 Special Council Meeting.

Mr. Kilcollins made a motion to accept the Minutes of the May 19, 2021 Regular Council Meeting and June 7, 2021 Special Council Meeting.

Mr. Babin seconded.

Vote: All Affirmative.

VIII. Warrants: **#26:** \$103,643.64 **#27:** \$331,210.23

Warrant #26 in the amount of \$103,643.64 was completed on 05/24/2021

Warrant #27 in the amount of \$331,210.23 was completed on 06/09/2021.

Checking account balance as of 06/09/2021 is \$1,087,522.66 and Machias Savings is \$5,000.00.

Mr. Kilcollins made a motion approve Warrants #26 and #27 as written.

Mr. Babin seconded.

Vote: All Affirmative.

IX. Other

A. Town Office Closure for End of Fiscal Year Closure of Financial Records

The end of fiscal year 2020/2021 is June 30, 2021. The Town Office will need to be closed that day to prepare and close out the fiscal year. The Town Office will reopen on July 1, 2021 at 7:30am.

Recommendation: That Town Council vote to approve the closing of the Town Office on June 30, 2021 for end of fiscal year closing of financials.

Mr. Babin made a motion to approve the closing of the Town Office on June 30, 2021 for end of fiscal year closing of financials.

Mr. Kilcollins seconded.

Vote: All Affirmative.

X. A. 1 M.R.S.A. § 405(6)(A) Personnel Matters *

Mr. Kilcollins made a motion that Council enter into Executive Session regarding 1 M.R.S.A. §405(6)(A) Personnel Matters.

Mr. Babin seconded.

Vote: All Affirmative.

Council entered into Executive Session at 7:18 pm.

Mrs. Libby made a motion that Council come out of Executive Session regarding 1 M.R.S.A. §405(6)(A) Personnel Matters.

Mr. Babin seconded. Council came out of Executive session at 7:46 pm.

Action taken: Council voted to allow the family members of Town staff, including the Town Manager to work for the Town as long as the family member is not their direct supervisor.

Mr. Babin made a motion that Council enter into Executive Session regarding 1 M.R.S.A. §405(6)(A) Personnel Matters.

Mr. Kilcollins seconded.

Vote: All Affirmative.

Council entered into Executive Session at 7:60 pm.

Mr. Babin made a motion that Council come out of Executive Session regarding 1 M.R.S.A. §405(6)(A) Personnel Matters.

Mr. Kilcollins seconded.

Vote: All Affirmative.

Council came out of Executive Session at 8:02 pm.

Action taken: None.

XI. Adjournment

Mr. Kilcollins made a motion to adjourn.

Mrs. Libby seconded.

Vote: All Affirmative.

Council adjourned at 8:04 pm.

Respectfully submitted,

Billie Jo Sharpe, Council Secretary

*Added after posting