

Fort Fairfield Town Council Meeting Minutes
Council Chambers
Wednesday, October 10, 2012
6:00 P.M.

Councilors: David McCrea, Kim Murchison, Mark Babin, Terry Greenier and John Herold

Staff: Bill Campbell, Tony Levesque, Mike Jalbert

Citizens: 3

Roll Call – Chair Kim Murchison asked that the record reflect that all councilors are present.

- II. Prayer - Councilor Mark Babin offered the prayer
- III. Pledge to the Flag - All in attendance pledged their allegiance to the Flag.
- IV. Public Comment Period – Dan read a note that he received from a citizen that read: Dan I received the “report to our citizens 2011” a few days ago. It is well done and a very nice way to let the citizens see what the town has accomplished with our tax money. Thank you all for the good work and attitude in our town.

Garrett Martin had his class come in today and they sat with Dan and three of the five students are here tonight to see democracy in action. Thank you for being here.

V. Correspondence and Reports:

- A. Licenses/Permits – Two for Liquor License, one for Knights of Columbus and the other Canterbury Royale. One for off site catering privileges for the Fort Fairfield Lions Club
- B. Financial Report – Dan – Our income for this month represents an increase in our excise tax with a small decrease in State Revenue Sharing. Our expenses are normal for this time of year. The equipment lease/maintenance line is high due to copier rental and using a fair amount of toner. Our phone bill is high due to the change over to OTT Communications resulting in a double payment in July. Our cash flow is ahead of this time last year, our line of credit is in place and we have received the \$155,000.00 that had been paid out on reimbursable costs associated with the Senior Citizen’s Project.
- C. Tri-Community Landfill Report - Dan – Meeting is schedule at a later date
- D. Police Department Report – Bill – We just finished mandatory firearms training and any other mandatory classes that we need, we will be able to do online. September 29th was National Drug Take Back, this was the 5th year for this in Maine, a total of 13,980 pounds was taken and destroyed.
- E. Update on Coal Furnace Installation – Dan – The furnace is in at the Highway, the room is completed just waiting for the plumber to come in to finish, should be this week.

- F. Update on Senior Citizens Housing – Wayne Troike, Greg Murchison and Dan Foster drove to Portland last Friday to attend a construction loan closing for the Senior Citizens Project. Attached to these minutes is the Settlement Statement and letter from the Bank’s Attorney with a check to the Town for \$255,766.62, which represents reimbursable costs of \$155,766.72 and the first installment of the developer’s fee of \$100,000.00.
- G. Update on Clinic Project – We have an agreement with Pines Health Services, which is attached to these minutes, that for \$212,000.00 makes them an equity partner in this new facility. We have a signed contract with A & L Construction; Rick Nadeau is the one who built the new town office. The Notice of Award, the Notice to Proceed, Construction Performance Bond, Insurance Certificate and Contract Agreement are attached.
- H. Update on MMA Convention – Mike and Tony went to this convention. Mike is now Freedom of Information Act certified and will be having a workshop sometime in January.
- I. Update on Graphic Utilities – Dan – We are getting the building ready to market. There were chemicals left in the building that we are looking for a buyer for.
- K. Aroostook Area on Aging Funding – Dan – As we worked through this past years budget, we cut a number of outside agencies for funding an Aroostook Area on Aging was one of them. Would like to invite Steve Farnham, Executive Director to our November council meeting to make a presentation regarding the services that are provided to the citizens in our community.

Discussion –

Terry – had an issue with not funding the agency as they do a lot for our senior citizens.

David – Would really like to see the agency get the money even though its not budgeted. But would still like to have Steve Farnham come to our meeting and share with us what the money is used for.

The council all agreed to give the agency \$2,000.00 and invite Mr. Farnham to speak at our next council meeting.

- L. NFIP/CRS Recertification Update – Each year Tony works with FEMA regarding our Community Rating System. This certification allows those who are interested to obtain flood insurance from the Federal Government.
- M. Update on Blue Grass Festivals at FARM Park – We have received the electric bills for FARM Park and we are billing Stev Rogeski for the use of FARM Park for his two Blue Grass Festivals. This has continued to be a good use of the facility and these festivals continue to grow. Stev is

contemplating additional infrastructure upgrades and once these have been finalized, we will be bringing them to the council.

- N. Update on Sudden & Severe Disruption Adjustment- Tony has submitted a letter to the Maine Revenue Service along with supporting documentation to initiate the process of having the State adjust our valuation. This will ultimately impact our revenue sharing and school funding for this fiscal year.
- O. Town Manager's Schedule – Dan will be on vacation from October 11th to the 28th. However, he will be accessing his e-mails and having his calls forwarded to his cell phone.

VI. Old Business –

- A. Approve Memorandum of Agreement with Pines Health Services

Motion: Mark Babin moved to approve to approve the Memorandum of Agreement with Pines Health Services.

Second: David McCrea

Vote – All affirmative

VII. New Business

- A. Approve General Assistance Appendices – These are established each year by the State of Maine and in order for us to be reimbursed by the State for 50% of our costs we are required to approve these limits.

Motion: David McCrea moved to approve the General Assistance Appendices as presented.

Second: John Herold

Vote – All affirmative

- B. Approve FY 12/13 Snowmobile Grant Application – Tony works with the Snowmobile Club each year to prepare a grant to help subsidize the trail grooming that they do. This grant is submitted on behalf of the Town and the Council needs to approve its submittal.

Motion: John Herold moved to approve authorization for Tony to submit the FY 12/12 Snowmobile Grant once it is completed.

Second: David McCrea

Vote – All affirmative

VIII. General Election

- A. Council Designation of opening and closing of polls
Rec. Open 8:00 AM and Close 8:00 PM
- B. Council Designation of central counting location
Rec. Town of Fort Fairfield Community Center

- C. Council Designation of voting polls location
Rec. Fort Fairfield Community Center
- D. Council Ratification of election warden
Rec. Mary Whitmore, Warden
- E. Council Ratification of election warrants
- F. Council Ratification of election clerks and counters

Motion: John Herold moved to approve A – F as presented.

Second: Mark Babin

Vote – All affirmative

IX. Minutes: September 19, 2012

Motion: David McCrea moved to approve Minutes of September 19, 2012 as written.

Second: John Herold

Vote – All affirmative

X. Warrants: #7- \$84,526.73

Motion: Terry Greenier moved to accept warrant #7 as presented.

Second: John Herold

Vote – All affirmative

XI. Other – None

XII. Adjournment at 6:45 PM

Respectfully submitted,

Rebecca J. Hersey
Council Secretary